

APEX Gymnastics  
741 Miller Drive, Suite I-1  
Leesburg, VA 20175



www.apexgymn.com  
(703) 777-5344  
e-mail: office@apexgymn.com

## 2023 - 2024 SCHOOL YEAR SCHEDULE

### Rules and Policies

**All registration will be done online at [www.apexgymn.com](http://www.apexgymn.com).**

**A valid credit card is required for registration and will be stored for auto-payments.** Your card will be charged initially upon enrollment and on the **25<sup>th</sup> of each month** for the following month's tuition. When signing up for the School Year Session, your child is continuously enrolled in class from the initial enrollment (start) date through June 15, 2024 and your card will be charged a monthly tuition installment unless a drop request is received. This schedule starts Tuesday, September 5, 2023 and runs through Saturday, June 15, 2024. School Year Tuition is based on an average of 37 classes for the session. Tuition is broken into 10 monthly installments. June's tuition will be pro-rated. The last school year tuition payment will be run on May 25<sup>th</sup>, 2024.

**Any payment received after the first of the month is considered late.** All late payments will be assessed a 10% late fee, which goes into the APEX Scholarship Fund. There will be no tuition reductions, pro-rations or refunds for any reason.

**Anyone withdrawing from class is required to give a 30-day notice.** To cancel enrollment a Drop Request must be submitted in writing through the parent portal, via e-mail or at the front desk, no later than the first day of the final month of attendance. (Example: Submitted by 10/1 to drop at the end of October.)

**APEX is under no obligation to provide make-up classes.**

**End of Year Trophies** - Any student who is enrolled in the month of June will receive an end of the year trophy.

**Switch Fees** - There is a \$5 fee for transferring to a different class.

**Annual Registration Fee** is \$60 per student. This fee will be pro-rated after December 1<sup>st</sup>.

### ONLINE REGISTRATION

(Registration begins JUNE 5<sup>TH</sup>)

Registration for **all** APEX classes, camps and clinics is done online. You can find the link to the Parent Portal on our website – apexgymn.com.

### CALENDAR

Classes **begin**

Tuesday, September 5, 2023

Classes **end**

Saturday, June 15, 2024

**APEX will be closed:**

November 22 - 26 - THANKSGIVING

December 24 - January 1 - WINTER BREAK

March 25 - 31 - SPRING BREAK

May 25 - 27 - MEMORIAL DAY

**\*\*\* APEX DOES NOT FOLLOW THE LCPS CALENDAR \*\*\***

### MAKEUPS/CLOSURES

APEX does not follow LCPS closures for inclement weather or student holidays. Classes cancelled due to APEX closures for inclement weather or special events will be provided a make up class scheduled by APEX. There will be no other make-ups provided for any reason.

**PLEASE MAKE SURE YOU HAVE "OPT'ED IN" TO RECEIVE OUR EMAIL BLASTS WHEN YOU REGISTER...WE WILL SEND ALERTS ABOUT WEATHER CLOSURES AND OTHER IMPORTANT EVENTS!**



Open gym is a time for students to come and work on whatever they want! Select Saturdays from 4:30 – 5:30 pm, cost is \$15 for all participants. Register on the Parent Portal under Bookings, Open Gym.